

# PMI-OC Chapter

## Open Volunteer opportunities – December 2023

For more Details, please contact Niketa Mehta - [director.volunteers@pmi-oc.org](mailto:director.volunteers@pmi-oc.org)

### Operations

#### Mentorship

- Mentor Coordinator
- Mentee Coordinator
- Book Club Program Coordinator

### Administration & Technology

#### Information Technology (IT)

- Website - Webmaster

#### Knowledge Management

- No Openings

#### Publications

- SEO/WP Coordinator
- Content Contributor

### Finance

#### Finance Events

- Ad Hoc Events Coordinator

#### Financial Accounting

- Payment Card Manager (2)

### Communications

#### Marketing

- Event Marketing Manager

#### Outreach and Veterans

- University Outreach Lead
- Military Outreach Lead

### Strategy

#### Strategic Planning

- Board of Governors Deputy

#### Membership

- No Openings

### Programs

#### Networking

- Networking Coordinator

#### Sponsorship

- Sponsorship Specialist (2 Positions)

#### Industry Affinity Group

- Event Project Manager

#### Dinner/Breakfast Program

- Dinner Program Architect
- Dinner Registration Coordinator

#### Education

- IT/Education Support Specialist

#### Online Programs

- Study Groups Chair
- Study Group Instructor
- Pivotal Webinar Lead
- Speaker and Sponsorship Coordinator

#### Advanced Topic Seminars (ATS)

- No openings

#### Contracts

- No openings

#### Professional Development (PD)

- Events and Technology Coordinator

#### Digital Media

- Photographer Chair
- Photographer

#### Volunteer Team

- Volunteer Registration Manager
- Volunteer Relations Manager

#### PMO

- PMO Project Manager(3)

#### Professional Development (PDD)

- PDD Event Coordinator

#### Professional Day of Service

- Professional Day of Service Specialist
- Volunteer professional day of service